

**GOVERNMENT OF JHARKHAND
COMMERCIAL TAXES DEPARTMENT**

[See Rule 16(1)]

Application for Grant of Instalment for Payment of Tax

Instructions:

1. Please ensure that the form is complete
2. Affix court fee stamp as prescribed.
3. Enclose copy of the order and notice of demand
4. This Form should be verified and signed by:
 - a. Proprietor, in case of Proprietorship concern
 - b. Managing Partner, in case of Partnership firm and where there is no Managing Partner, by all the partners if there is no registered partnership deed and in case of a registered partnership deed by any one of them.
 - c. Managing Director or authorized signatory, in case of a Company
 - d. Karta, in case of Hindu Undivided Family
 - e. Authorised Signatory, in all other cases
 - f. Or by the declared Business Manager

1. Name of the Dealer _____
2. Registration No. (TIN) _____
3. Address _____

Building Name/Number	_____
Area/Road	_____
Locality/Market	_____
Pin Code	_____
Telephone Number(s)	_____
Fax Number(s)	_____
4. Date of service of order _____
DD / MM / YYYY
5. Section, under which order passed _____
6. Tax period to which the order relates _____
7. Demand created in the order _____
8. Demand deposited, if any
(Enclose proof of payment) _____
9. Bifurcation of Tax _____
demand due Interest _____
Penalty _____
Other sums _____
TOTAL _____
10. Time period and intervals sought for
payment of demand due _____
11. Grounds for allowing to pay demand in instalments _____

Enclose additional sheet(s) in case you are not able to provide all details in this space

Enclose all documents/ evidence that you want considered regarding your application

Verification

I verify that the information given above and its enclosures (if any) is true and correct to the best of my knowledge and belief and nothing has been concealed

Signature

Name

Designation

Date

Place